



# Montclair Operetta Club

M.O.C Musical Theatre  
Revised/Annotated 3/2008

**NOMINATING COMMITTEE**  
 Chairperson  
 9 persons, 1 year term  
 No officers/governors  
 NO more than 1 member may succeed self for additional term

**MEMBERSHIP -CHAIR**  
 Active members  
 Life Members  
 Associate Members

**BOARD OF GOVERNORS**  
 Article IV § 2-a

Appointed Position  
 Article VIII § 6  
 May or May Not  
 Function as Exec  
 Comm.

**CHAIR POSITIONS**  
 may not be exec comm

**GOVERNORS**  
 6 Members 3 per year, 2 year term  
 No succession of term

**PRESIDENT**  
 1 year term, limit 4

Member Exec Comm  
 Article V § 2-a

**PAID PROFESSIONALS**

Member Position  
 Annotations  
 Bylaws/Rules

Article IV § 6 and/or  
 Rules § Removal Part 1

COLOR LEGEND

**VICE PRESIDENT**  
 1 year term, limit 4

**TREASURER**  
 1 year term, No Term Limit

**CORRESPONDING SECRETARY**  
 1 year term, limit 4

**RECORDING SECRETARY**  
 1 year term, limit 4

Chair -  
 Ways and Means

Chair -  
 Cost Planning

**PRODUCTION MANAGER**

Rehearsal Assistant

**PROFESSIONAL**  
 Directors  
 Actors  
 Musicians  
 Choreographer

Accompanist

Orchestra

Actors

Casting

Hospitality

**STAGE MANAGER**

Construction

Grips

Lighting

**ART COORDINATOR**

Scenic Design Designer

Costume Design Designer

Make Up

Properties

Painting

Wardrobe

**ADMINISTRATIVE MANAGER**

Administrative Assistant

Orientation

Mailing

Publication

Photography

Promotion

Publicity

Program

**BUILDING MAINTENANCE**  
 Chair of House

1 member nominated and elected yearly for 3 year term. Elected members choose chair, committee chair is not chair of house. Article VI § 2-a

Member 1 elected

Member 2 elected

Member 3 elected

Outside Contractors

**SHOWS**  
 members appointed, 2/yr, 3 year terms

The committee elects annually from its members the Chair

Committee also includes the President, VP, The Managers (and assistants if any)

Article VII § 1 a, b, d

Members 1, 2, 3  
 2 years Yr 1

Members 4, 5, 6  
 2 years Yr 2

**FRONT OF HOUSE**

Tickets

Ushers

**MEL-O-CHORDS ORGANIZATION**

**LIBRARIAN ARCHIVIST**

**SPECIAL COMMITTEES**

**CONCERT CHORUS**

**SOCIAL ACTIVITIES**

**WORKSHOP PRODUCTIONS**